

Business Continuity Manager - Permanent Vacancy available. Closing date for applications is: Friday 5th September 2014

Based in Wythall, South Birmingham (Just off Junction 3, M42) + Travel

Salary Range: £49,222 - £73,833 plus Excellent Benefits Package

This is a brand new role, which represents a superb opportunity to help shape the future of the 'Business Continuity' delivery model in a stimulating and challenging environment at Phoenix – a highly regarded financial services organisation and one of 'Britain's Top Employers 2014'.

Phoenix group Holdings has a Premium Listing on the London Stock Exchange and is a member of the FTSE 250 index. The Group is a closed life assurance fund consolidator that specialises in the management and acquisition of closed life and pension funds, and operates primarily in the United Kingdom

The Business Continuity and Site Services function (part of the Operations department, Phoenix Life) lead and provide shared-services by providing expert professional advice, guidance, assistance and central support to Phoenix Life and Group-functions across all sites in the following four disciplines: 1. Business Continuity, 2. Site Services / Facilities Management, 3. Health & Safety, 4. Environmental Management. In addition, the function oversees the management of these disciplines across the supply-chain, insofar as they relate to the Phoenix account.

Reporting to the Head of Business Continuity and Site Services, you'll have direct responsibility for managing all aspects of Business Continuity across the organisation, as well as the oversight of supplier Business Continuity arrangements, ensuring that they are in accordance with the Phoenix Governance and Oversight Framework.

Specifically this will involve:

- Providing on-going expert professional advice, guidance, assistance and central BC support to Phoenix Life and Group-functions across all elements of the BC lifecycle.
- Supporting the retained IT team, where appropriate, to schedule, deliver and report on the business continuity element of off-site recovery sites, ensuring full business engagement and user-testing as required.
- Instilling confidence and cultivating relationships with the Group's leadership team and external parties, ensuring on-going buy-in and long term commitment to Business Continuity.
- Overseeing and constructively reviewing/challenging the risk of business interruption within the supply-chain, and producing monthly MI reports on the business continuity status of 3rd party suppliers.

Ideally from a financial services background or similarly regulated industry, you're likely to hold MBCI or equivalent status and must be able to demonstrate:

- Significant and relevant expertise in delivering Business Continuity programmes to British and International standards e.g. BS25999-2 and/or ISO 22301.
- An excellent level of technical know-how, covering the full 'end to end' business continuity delivery lifecycle, backed by a good grasp of IT Disaster Recovery / IT Services Continuity Management.
- Strong stakeholder management skills at all levels, plus the ability to instil confidence in senior managers, gaining their buy-in to all concepts of business continuity planning.
- Proven experience in the oversight of 3rd party supplier chains and determining their levels of preparedness in terms of business continuity.
- In return, we can offer you the exciting prospect of a rewarding career in a rapidly developing FTSE listed company, a first class package and conditions to match.

If you are interested in applying for this role please apply via:

http://applications.phoenixgroupcareers.co.uk/pages/job_search_view.aspx?preview=preview&jobId=1675

Or if you have any questions / would like further information before applying please contact:

Vicky.campbell@thephoenixgroup.com