# BUSINESS CONTINUITY QUESTIONNAIRE INTRODUCTION

#### **Purpose**

The purpose of this single questionnaire is to provide a common set of basic questions that would enable your organisation to obtain the majority of the Business Continuity Management information required from your suppliers, leaving only additional/specific details to be requested as needed.

It is intended that responding organisations would complete one questionnaire a year (amending it if they undergo significant changes) and issue it to those who request it. This would also be the main questionnaire sent out to all third parties where it is deemed necessary to assess their Business Continuity Management arrangements and capabilities.

It is expected that you would attach a covering letter to this questionnaire stating the product, services or works you are referring to and any questions you want additional evidence for.

## **Created By**

This questionnaire has been created by a group of public and private sector Business Continuity professionals (from the <u>BANG! Group</u> on LinkedIn.com) who volunteered their time and effort to help the wider community.

#### **Modifying It**

The whole idea of this questionnaire is to give a certain level of consistency in terms of the information that is required from third parties, so please feel free to include your own branding, but avoid changing the questions.

If you have any questions, please do feel free to contact the 3PQ team on <a href="mailto:lndustry3PQ@gmail.com">lndustry3PQ@gmail.com</a>

## **Legal Statement**



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